

MUNICIPAL CORPORATION, MANDI (HIMACHAL PRADESH)

BID DOCUMENT

Name of the work: Making (Supplying/Fixing) of Effigies of Ravana, Kumbhkarana and Meghnath at Small Paddal Ground, Ward No. 3, Mandi (HP)

Estimated Cost of Work:(Rs. 197000/-)

Cost of Tender/Bid Document: Rs. 350/-

Earnest Money Deposit (EMD): Rs. 4000/- (refundable)

Performance Security: 5% of Contract Value (by successful bidder)

Contract Period: 10 Days

Bid Validity:15 Days

Last Date of Submission: 18-09-2025 (up to 12:00 PM)

Opening of Technical Bid: 18.09.2025 at 12:30 PM

Venue: Conference Hall, Municipal Corporation Mandi

Competent Authority: Additional Commissioner, Municipal Corporation Mandi (HP)

1. Introduction

Municipal Corporation, Mandi intends to organize the **International Dussehra Festival** on **02 October 2025** at Chhota Paddal Ground. Sealed tenders are invited under **HPFR 2009** from experienced artisans/contractors/firms for the design, fabrication, supply, fixing, and safe disposal of effigies of **Ravana, Kumbhkarana, and Meghnath** as per cultural traditions and safety norms.

2. Scope of Work

Effigy Dimensions (Standard Proportions)

Character	Height	Width (Shoulder– Shoulder)	Arm Length (each)	Leg Length	Torso Length	Head Height	Remarks
Ravana	35 ft	12–14 ft	10–12 ft	13–15 ft	12–14 ft	6–8 ft	Fierce expression
Kumbhkarana	32 ft	12–14 ft	10–12 ft	12–14 ft	11–13 ft	6–8 ft	Bulky physique
Meghnath	30 ft	10–12 ft	10–12 ft	10–12 ft	10–12 ft	6–8 ft	Athletic build

Structural Requirements

- Framework: Bamboo/iron/wood, cross-braced for wind resistance.
- Base: Wide & reinforced for stability.
- Covering: Cloth, coloured paper, eco-friendly paints, thermocol (limited).
- Fireworks: Green Crackers (Low-intensity, embedded in head, torso, arms with safe ignition points.)

Design & Colour Scheme (Traditional Indian Style)

- **Face:** Golden-yellow, red eyes, black moustache, fierce expression.
- **Crown (Mukut):** Golden with glitter foil, zari, embossed motifs.
- **Clothing:**
 - Upper garment: Rawan (Black with gold borders/ Strips)
 : Kumbhkaran (Dark blue with Golden Borders/
Strips)
 - : Meghnath (Red with Golden Borders/strips)
 - Dhoti: Golden/yellow with zari borders.
- **Ornaments:** Silver/golden foils, beads, mirror work.
- **Weapons:** Sword/bow made of bamboo & thermocol with coloured foil.
- **Special Effects:** Fireworks in crown, chest, arms; red/orange cloth inside mouth for fire effect; eco-friendly disposal.

Responsibilities of Contractor

- Transportation, installation & dismantling of effigies.
- Compliance with HP Fire Services guidelines.

- Labour & third-party insurance.
- Safe disposal & clearance after festival.

3. Eligibility Criteria

- Minimum 2 years' experience in effigy-making for festivals.
- Completion certificates/work orders from Govt./Semi-Govt. bodies.
- Valid PAN, GST, Labour registration.
- Affidavit of not being blacklisted.

4. Documents to be Submitted

1. Registration Certificate of firm/individual.
2. PAN & GST registration.
3. Work completion certificates.
4. Photographs/designs of previous effigies.
5. Technical proposal with design & materials.
6. Financial bid in prescribed format.
7. Affidavit of correctness of information.
8. Bid security declaration (if applicable).

5. Tender Submission & Opening

- **Two-bid system** (Technical + Financial).
- Technical bid opens on 18.09.2025 at 12:30 PM.
- Financial bids of technically qualified bidders to be opened later.

6. Terms & Conditions

- i) Rates inclusive of material, labour, transportation, fireworks, insurance, taxes, and disposal.

- ii) Work must be completed **before 30-09-2025**.
- iii) **Penalty Clause:** No payment shall be done and the Bidder shall be backlisted.
- iv) **Payment:** After completion of the event & certification by Event Committee, via Treasury/PFMS.
- v) **No advance payment** admissible.
- vi) Contractor solely responsible for safety, insurance & damages.
- vii) **Force Majeure clause** applicable.
- viii) Disputes under **Arbitration & Conciliation Act, 1996**; jurisdiction – Mandi Courts.
- ix) Municipal Corporation reserves right to reject any/all tenders without assigning reasons.



Commissioner

Municipal Corporation, Mandi (HP)

SCHEDULE OF QUANTITY

Estimated Cost: 1,97,000/-
 Earnest Money: 39,000/-
 Tenders Form Cost: 355/-
 Time Allowed: 10 days

Name of Contractor -----

Dated -----

Assistant Engineer
 Municipal Corporation
 Mandi (H.P.)

Name of work:- Making for Effigies (putle) of Ravan, Kumbhkaran and Meghnath at Small Paddal ground W. No. 3 Mandi

Sr. No.	Item of work	Qty	Units	Rate	Amount
1	Making of Effigies (Putla) of Ravan 35 feet high Total height :35 feet (from base to crown top) Width (shoulder to shoulder :- 12-14 feet Arms Length 10-12 feet (each side, slightly raised/angled outward for balance Leg Length :- 13-15 feet (from waist to ground, proportionally wider for stability) Torso Length: 12-14 feet Head Length :6-8 feet (including crown)	1.00	Each		
2	Making of Effigies (Putla) of Kumbhkaran 32 feet high Total height :35 feet (from base to crown top) Width (shoulder to shoulder :- 12-14 feet Arms Length 10-12 feet (each side, slightly raised/angled outward for balance Leg Length :- 12-14 feet (from waist to ground, proportionally wider for stability) Torso Length: 11-13 feet Head Length :6-8 feet (including crown)	1.00	Each		
3	Making of Effigies (Putla) of Meghnath 30 feet high Total height :30 feet (from base to crown top) Width (shoulder to shoulder :- 10-12 feet Arms Length 10-12 feet (each side, slightly raised/angled outward for balance Leg Length :- 10-12 feet (from waist to ground, proportionally wider for stability) Torso Length: 10-12 feet Head Length :6-8 feet (including crown)	1.00	Each		
4	Making of Effigies (Putla) of Lanka of size 10feet x10 feet x 15 feet height	1.00	Each		
				Total	

Terms and conditions: -

1. The material to be used in making of Effigies (Putle) such as bamboo, cloth, firecrackers shall be of good quality.
2. The Effigies (Putle) shall be made and erected on Paddal Ground minimum three days before Dissehra festival.
3. It is the responsibility of the contractor to safe guard the effigies (Putle) till the Dussehra Festival. The contractor shall have no claim for any damage made to erected effigies (Putle) in any case and shall be responsible to make good the damage if any at his own cast.
4. For detailed specification bidder should go trough the bid document.


Assistant Engineer
Municipal Corporation
Mandi (H.P.)